



SAINIK SCHOOL SAMBALPUR, ODISHA

(Under the aegis of MoD, Govt of India)



RECRUITMENT OF STAFF (TEMPORARY BASIS) ADVERTISEMENT

(NOTE: THIS IS NOT A STATE OR CENTRAL GOVERNMENT JOB)

DATE OF WALK-IN-INTERVIEW (19 SEP 2026 0830 HRS)

1. Reference is made to the advertisement published in Sambad (Local) and The Times of India (National) on 13 September 2026 (Sunday).

2. Principal Sainik School Sambalpur invites applications from eligible candidates for the following vacancy purely on **Temporary Basis**:-

Sl. No	Name of the Post	Qualification
2.1	Ward Boy (Temporary Basis) UR-01 Rs. 30,000/- (Consolidated Pay)	Essential Qualification: (a) Should have passed matriculation from a recognized board. (b) Should be able to converse fluently in English. (c) Should be between 18 and 50 years of age as on 30 September 2026. Desirable Qualifications: (a) B.A./B.Sc./B.Com degree. (b) Attainments in sports / Art / Music and knowledge of computers. (c) For the post of warden/hostel superintendent in Junior/ Holding Houses, mature person without encumbrances and with experience of handling children with affection will be preferred.
2.2	General Employee (Female Only) (Temporary Basis) UR-01 Rs. 28000/- (Consolidated Pay)	Essential Qualification: (a) Should have passed matriculation from a recognized board. (b) Should be between 18 and 50 years of age as on 30 September 2026. (c) Should be willing to carry out all types of general works including housekeeping, cleaning etc. Desirable (a) Candidates with experience of working in any girls residential public school will be given reference. (b) Working experience as matron in girls hostel.

3. **General Instructions:**

- Note:**
- 3.1 This school is not a state or central government run organization.
- 3.2 All the regular/Contractual/temporary employees will be governed as per the Sainik Schools Society Rules and Regulations as amended from time to time
- 3.3 The vacancies are purely on a temporary basis till the regular incumbent joins the school. The selected candidates must be prepared to undertake responsibilities in a residential school.

4. **Other Conditions:**

4.1 Candidates appointed at Sainik School Sambalpur will be employees of Sainik Schools Society and Sainik Schools Society Rules and Regulations in vogue and as amended from time to time will be applicable.

5. Candidate are requested to bring required documents & filled Application form on the day of walk-in-interview (i.e. scheduled to be held on 19 Sep 2026 at 0830 hrs)

At-Sainik School Sambalpur,
PO- Basantpur, PS- Burla,
Via CA Chiplima,
Near Goshala,
Dist.- Sambalpur,
Odisha – 768025.

6. The Walk-in Interview at Sainik School Sambalpur will be held on **19 September 2026 (Saturday) (0830 hrs)**, and all eligible candidates are required to report directly at the designated venue with their **original documents, testimonials, one set of self-attested photocopies, the prescribed application form (as issued by the school) is appended below in continuation of this PDF file, and must be clearly mentioned at the time of reporting.** Any false or incomplete information or failure to produce required documents will lead to summary rejection without justification, while the School will not be responsible for any delay or inconvenience during the selection process, and no applications through courier, hand delivery, or email will be accepted as the recruitment is strictly through **Walk-in Interview**.

7. Candidates are to mention their **own valid email address and mobile no. /contact details clearly in the application form.** All correspondences with candidates by the school will be uploaded on school website only (www.sainikschoolsambalpur.in). **No postal /email communication will be forwarded by the school.**

8. **Selection will be made on the basis of individual performance in the written test / class demonstration / interview;** Only candidates fulfilling all eligibility criteria will be permitted to attend the walk-in interview. **No TA/DA admissible for attending the walk-in interview.**

9. The candidates are to bring and produce their original educational and professional qualification certificates for document verification during selection process itself, whenever asked by the school administration. The candidature of candidates not producing their original educational and professional qualification certificates for verification during the selection process itself will be rejected without giving any justification.

10. Eligible and interested candidates may apply in the prescribed application form, which may be downloaded from school website www.sainikschoolsambalpur.edu.in All are requested to check frequently for any updates/status of recruitment in school website www.sainikschoolsambalpur.edu.in.

11. **Structure of selection process**

11.1 The selection process shall comprise a Written Test/Trade Test/Skill Test.

12. Application form incomplete in any way or not have required educational/experience certificate /without prescribed application fee or the latest photography is liable to be rejected without intimation.

13. All information /corrigendum related to this advertisement/updates on recruitment shall be posted only on the school's website.

14. No correspondence will be entertained from the candidates regarding the selection process and the reasons for not being called the selection process.

15. Canvassing in any form may lead to the cancellation of the candidature.

16. Reservation policy for SCs/STs/OBCs will be followed as per Sainik Schools Society Rules and Regulations. The maximum age limit prescribed to a post shall be increased by 5 years in case of candidates belonging to Scheduled Caste and Scheduled Tribes and by 3 years in case of OBCs.

17. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of offer of appointment, the school reserves the right to withdraw/cancel/modify any communication made to the candidates.

18. **Reason for rejection of applications:**

18.1 Candidates who fail to produce self-attested copies of essential/academic qualification, experience, etc. at the time of interview.

18.2 Candidates who do not bring all pass mark sheets and the filled application form will not be permitted.

18.3 Candidates reporting after the scheduled reporting time will not be entertained.

19. The School administration reserves the right to cancel all or any of the vacancies due to non-availability of suitable candidates or administrative/policy reasons, and only Indian nationals are eligible to apply; candidates are required to attend a **walk-in interview** directly at the school premises, for which the School will not be responsible for any delay including travel or otherwise, and the walk-in interview will be conducted on **19 September 2026 (Saturday) (0830 hrs)**.

20. For any query you may contact school no: 9692200674 between 1000hrs to 1300hrs only on all working days.

No. SSSBP/1006/MO/RECT/2026

Place/Date: Sambalpur/13 Sep 2026



Sd/-
Principal, Sainik School Sambalpur





SAINIK SCHOOL SAMBALPUR (ODISHA)

सैनिक स्कूल संबलपुर, ओडिशा

(Under the aegis of Min of Defence)

(रक्षा मंत्रालय के अधीन चालित)



APPLICATION FORM

**Affix a recent
Colour
Passport size
Photograph**

1. **Post Applied For** :
2. **Name of Candidate** :
(as per Class X Certificate)
3. **Date of Birth (DOB)** : / /
(as per Class X Certificate)
4. **Age** : Years Months
5. **Gender** : Male ☐ Female ☐ Other
6. **Name of Father ☐ Husband ☐** :
7. **Marital Status** : Married ☐ Unmarried ☐ Other
8. **Category** :
9. **Educational Qualification starting from 10th or equivalent:**

Sl. no	Qualification	Subjects	Institute/Board/University	Year of Passing	Division	%
9.1	10 th /HSCE					
9.2	12 th /Higher Secondary					
9.3	Graduation					
9.4	Post-Graduation					
9.5	B.Ed					
9.6	P.hD/M.Phil					
9.7	Others					

Note: All necessary educational certificates must be enclosed.

Signature of Candidate

Po: Basantpur, Ps: Burla, Via: Chipilima Road, Goshala Distt: Sambalpur, Odisha Pin Code: 768025

डाक: बसंतपुर, पुलिसथाना: बुर्ला, चिपिलिमा रोड, गौशाला जिला : संबलपुर, ओडिशा (पिनकोड): ७६८०२५

Website: www.sainikschoolsambalpur.edu.in



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10. Any Other Qualifications (including extracurricular activities, sports/NCC etc if any):

S. No.	Activity / Qualification	Category (Sports/NCC/Cultural/Volunteering/Others)	Level of Participation (School/College/State/National)	Institution / Organization	Duration	Achievements / Certificates	Remarks
10.1							
10.2							
10.3							
10.4							
10.5							

Note: All necessary other qualifications certificates must be enclosed.

11. Experience (Experience without relevant certificates will not be taken into consideration)

Sl no	Designation	Name of the institution and organisation	Brief experience/Duty Performed	Period		Reason for Leave
				From	To	
11.1						
11.2						
11.3						
11.4						
11.5						

Signature of Candidate

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12. **Language Known** : Odia ☐ Hindi ☐ English ☐ Others ☐

13. **Mobile No** :

13.1 **Alternate Mobile No** :

14. **Email ID** : @

15. **Aadhar No** :

16. **Address Details** :

16.1 **Correspondence Address** :

AT: **PO:**

PS: **DIST:**

Country: **State:** **PIN:**

16.2 **Permanent Address** :

AT: **PO:**

PS: **DIST:**

Country: **State:** **PIN:**

Declaration

- (a) I hereby declare that all the information furnished above is true to the best of my knowledge.
- (b) I hereby submit self-attested copies of certificates (qualifications, experience and caste etc.).
- (c) I am fully aware that if it comes to notice at any time during verification of certificates and during my service that false information has been furnished or that there has been suppression of actual information in the application form, my candidature would be liable to the terminated solely on this ground.

Signature of Candidate

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INSTRUCTIONS FOR FILLING UP THE APPLICATION FORM

1. **Application Form Filling Process**
 - 1.1 Fill the form in CAPITAL LETTERS only.
 - 1.2 Complete every column as mentioned in the application form.
 - 1.3 Mention your category as per official records.
 - 1.4 Enter your Date of Birth exactly as per your Matriculation Certificate.
 - 1.5 Mark the appropriate tick boxes wherever required.
 - 1.6 Provide your educational qualifications with subject, year of passing, and percentage exactly as stated on your certificate.
 - 1.7 Mention any additional qualifications (e.g., NCC, Sports) exactly as per your certificate. If not applicable, write "NA" in the blank field.
 - 1.8 Fill in your experience details as per your completion certificate, clearly mentioning the exact "From" and "To" dates.
 - 1.9 Provide a valid mobile number and email ID for future communication.
 - 1.10 Write your address correctly:
 - 1.10.1 Correspondence Address (Para 16.1)
 - 1.10.2 Permanent Address (Para 16.2)
2. **Reason for rejection:**
 - 2.1 Candidates who fail to produce self-attested copies of essential/academic qualification, experience, etc. at the time of interview.
 - 2.2 Candidates who do not bring all semester mark sheets including the final year pass mark sheet & Filled Application Form.
 - 2.3 Candidates reporting after the scheduled reporting time will not be entertained.

Signature of Candidate

*** जय हिन्द! ***

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